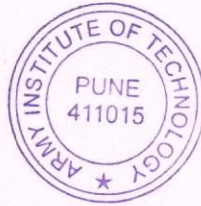


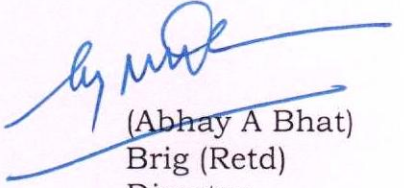
DIRECTOR'S SECRETARIAT

RULES AND REGULATIONS FOR SELECTION OF PRESIDENT / GEN. SECRETARY / LADIES REPRESENTATIVE

Rules and Regulations for selection of President / Gen. Secretary / Ladies Representative related to Election of Students' Council Members in AIT are enclosed herewith.

This will be implemented w.e.f. from 09 Jul 2018 for AY 2018 - 19




(Abhay A Bhat)
Brig (Retd)
Director

Copy To -

Jt Director
Principal

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for information please.

Registrar
All HOD
Election Returning Officer
Hotel BH, GH

}

for information and needful action please.

Office Supdt - for Office Record

HOD IT - Publish on AIT Web Site

ARMY INSTITUTE OF TECHNOLOGY, PUNE
RULES AND REGULATION FOR THE SELECTION OF
PRESIDENT / GEN. SECRETARY/ LADIES REPRESENTATIVE
(2018-2019)

Army Institute of Technology with the Appointment of Returning Officer, the Principal and Director, hereby makes the following Regulations, namely:-

1. Short Title, Commencement and Applicability

- (i) These Regulations may be called the AIT Pune rules and regulation for the Election of students' council members in AIT, 2018.
- (ii) They shall come into force on with effect from the date of promulgation.

2. Objective

- 2.1 To conduct peaceful and fair election of students council in AIT Pune.

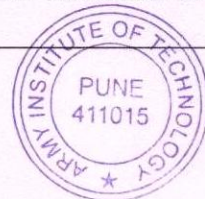
3. Definitions (For the purposes of these Regulations)

- 3.1 "Head of the Institution" means the Director of the AIT Pune.

4. Conduct of Election in AIT Pune

- 4.1. AIT shall ordinarily conduct elections for the appointment of students as members of the students' council. These elections may be conducted in the manner prescribed.
- 4.2. Where the atmosphere is adverse to the conduct of peaceful, free and fair elections, the AIT authorities shall initiate a system of student representation based on nominations. It would be advisable, however, not to base such nomination system on purely academic merit.
- 4.3. The following students council members will be decided on a selection and election model:-
 - a) President
 - b) General Secretary
 - c) Ladies Representative

The application of all candidates for the above appointments will be vetted by a screening board with regards to their disciplinary background, academic performance and attendance in classes for the entire duration of stay in AIT.A



list of all those selected by the screening Board will be published and those will be considered as candidate for election.

4.4. AIT shall conduct a review of the student representation mechanism. The first review may be conducted after a period of 2 years of the implementation of the mechanism detailed above, and the second review may be conducted after the 3rd or the 4th year of implementation. The primary objective of these reviews will be to ascertain the success of the representation and election mechanism in AIT, so as to decide whether or not to implement a full-fledged election structure. Needless to say these reviews will be based on a consideration of the views and suggestions of all stakeholders, such as students, faculty, administration, student bodies, and parents.

4.5. The representative body so elected shall only comprise of regular students on the rolls of the institution. No faculty member, nor any member of the administration shall be permitted to hold any post on the executive of such representative body, nor shall be allowed to be a member of any such representative body.

5. Modes of Elections

5.1 A system of election wherein students of AIT will do voting and on that basis representative for college are appointed/selected for the post of president/General Secretary/ Ladies Representative.

6. Disassociation of Student Elections and Student Representation from Political Parties.

6.1. During the period of the elections no person, who is not a student on the rolls of the AIT, shall be permitted to take part in the election process in any capacity. Any candidate, of the student organization, violating this rule shall be subject to the disciplinary proceedings. No political parties will be entertained. Candidature of any student, who is forced to be involved in attempting to subvert the election process by any such means will be summarily rejected after conduct of an enquiry.

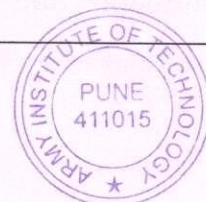
7. Frequency and Duration of Election Process

7.1. The entire process of elections, commencing from the date of filing of nomination papers to the date of declaration of results, including the campaign period, shall not exceed 10 days.

7.2. The elections shall be held on a yearly basis within 6 to 8 weeks from the date of commencement of the academic session.

8. Eligibility Criteria for Candidates

8.1. All regular students shall be eligible to contest elections.



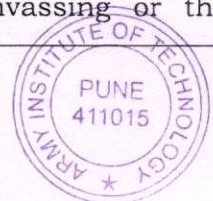
- 8.2. The candidate shall in no event have any academic arrears in the year of contesting the election.
- 8.3. The candidate shall have attained the minimum percentage of attendance as prescribed by the university or 75% attendance, whichever is higher.
- 8.4. The candidate shall not have a previous criminal record, that is to say he/she shall not have been tried and/or convicted of any criminal offence or misdemeanor. The candidate shall also not have been subjected to any disciplinary action by AIT authorities.
- 8.5. The candidate shall be a regular, full time student of the AIT.

9. Election – Related Expenditure and Financial Accountability.

- 9.1. The maximum permitted expenditure per candidate shall be Rs.5000/-.
- 9.2. Each candidate shall, within two weeks of the declaration of the result, submit complete and audited accounts to the Head of the Institute. The AIT shall publish such audited accounts within 2 weeks of submission of such accounts, through a suitable medium so that any member of the student body may freely examine the same.
- 9.3. The election of the candidate shall be nullified in the event of any non-compliance or in the event of any excessive expenditure.
- 9.4. The candidates shall be barred from utilizing funds from any political party or any other sources other than voluntary contributions from the student body.

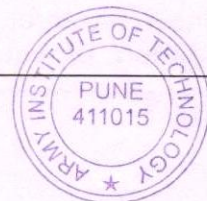
10. Code of conduct for Candidates and Elections Administrators.

- 10.1. No candidate shall indulge in, nor shall abet, any activity, which may aggravate existing differences or create mutual hatred or cause tension between different castes and communities, religious or linguistic, or between any group(s) of students.
- 10.2. Candidates shall refrain from criticism of all aspects of private life, not connected with the public activities of the other candidates or supporters of such other candidates. Criticism of other candidates, or their supporters based on unverified allegations or distortion shall be avoided. Criticism shall be confined to, past record and work.
- 10.3. There shall be no appeal to caste, communal, religion, state, region, language or religious feelings for securing votes. Places of worship, within or without the campus shall not be used for election propaganda.
- 10.4. All candidates shall be prohibited from indulging or abetting, all activities which are considered to be “corrupt practices” and offences, such as, bribing of voters, intimidation of voters, impersonation of voters canvassing or the use of



propaganda within 100 meters of polling stations, holding public meetings during the period of 24 hours ending with the hour fixed for the close of the poll.

- 10.5. No candidate shall be permitted to make use of printed posters, printed pamphlets or any other printed material for the purpose of canvassing, candidates may only utilize hand-made posters for the purpose of canvassing, provided that such hand-made posters are procured within the expenditure limit set out herein above.
- 10.6. Candidates shall only utilize hand-made posters at certain places in the campus, which shall be notified in advance by the Institution authority.
- 10.7. No candidate shall be permitted to carry out processions, or public meetings, or in any way canvass or distribute propaganda outside the AIT campus.
- 10.8. No candidate shall, nor shall his/her supporters, deface or cause any destruction to any property of the AIT campus, for any purpose whatsoever, All candidates shall be held jointly and severally liable for any destruction/defacing of College property.
- 10.9. During the election period the candidates may hold processions and /or public meetings inside AIT campus, provided that such processions and/or public meetings do not, in any manner, disturb the classes and other academic and co-curricular activities of the Institution. Further, such procession/public meeting must be held with prior written permission of the college authorities.
- 10.10. The use of loudspeakers, vehicles and animals for the purpose of canvassing shall be prohibited.
- 10.11. On the day of polling, member of student council and candidates shall (i) Co-operate with the officers on election duty to ensure peaceful and orderly polling and complete freedom to the voters to exercise their franchise without being subjected to any annoyance or obstruction: (ii) not serve or distribute any eatables, or other solid and liquid consumables, except water on polling day; (iii) not hand out any propaganda on the polling day. Excepting the voters, no one without a valid pass/letters of authority from the AIT authorities shall enter the polling booths.
- 10.12. All candidates shall be jointly responsible for ensuring the cleaning up of the polling area within 48 hours of the conclusion of polling.
- 10.13. Any contravention of any of the above recommendations may make the candidate liable to be stripped of his candidature, or his elected post, as the case may be. The College authorities may also take appropriate disciplinary action against such a violator.



10.14. In addition to the above-mentioned code of conduct, certain provisions of the Indian Penal Code, 1860 (Section 153-A and Chapter IX-A – “Offences Relating to Election”), will be applicable to the student elections.

11. Grievances Redressal Mechanism.

11.1. The student grievance cell, as constituted will look into all complaints/representations related to the elections. The grievance cell shall be mandated with the redressal of election-related grievance, including, but not limited to breaches of the code of conduct of elections and complaints relating to election-related expenditure. This cell would be the regular unit of the institution.

11.2. In pursuit of its duties, the grievance cell shall prosecute violators of any aspect of the code of conduct or the rulings of the grievance cell. The grievance cell shall serve as the court of original jurisdiction. The Director, AIT shall have appellate jurisdiction over issues of law and fact in all cases or controversies arising out of the conduct of the elections in which the grievance cell has issued a final decision. Upon review, the Director may revoke or modify the sanctions imposed by the grievance cell.

14. Electoral Roll

The Head of the Institute shall make available an updated list of members on the date of election which shall form the electoral roll for the purposes of the election. A copy of the electoral roll can be had free of cost by any member on a request made by him in this regard to the Head of the Institute.

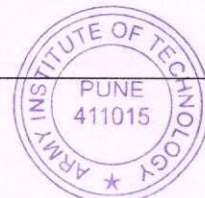
15. Nomination of candidate:

15.1. The Returning Officer shall call for nomination from the Members present and voting at the meeting in the prescribed form, duly proposed by any Member and seconded by any other member present and voting, with due consent of the candidate.

15.2. A nomination shall be proposed at the meeting and on the floor of the house by any Member and be seconded by another Member, present and voting at the meeting.

15.3. After receiving the nomination papers the same shall be scrutinized by the Scrutiny Committee constituted by the Council for this purpose and in case any nomination paper is not found in order by such Committee, the same shall be rejected by the Returning Officer.

15.4. Objections, if any, by the contesting Member to any post shall be submitted by such Members to the Returning Officer in writing at the meeting. The decision of the Returning Officer on such objection shall be final and binding.



16. Nomination Paper

The nomination paper shall contain the following details, name by: –

1. Name of the candidate
2. Post for which the candidate is contesting
3. Name of the proposer
4. Name of the seconder

17. Withdrawal of Candidature

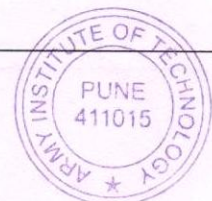
Any candidate contesting the election under these rules may withdraw his candidature within the stipulated time as decided and informed to members by the Returning Officer.

18. Polling and Declaration of Results:

- 18.1. After scrutiny of nomination papers if the nomination papers of only one candidate are accepted for a particular post, the Returning Officer shall forthwith declare such candidate to be elected to that post.
- 18.2. If the number of duly made nominations exceeds one in number for a post, the Returning Officer shall direct the Polling Committee constituted by the Council, to conduct poll.
- 18.3. The polling shall be by secret ballot in the ballot form specified by the Returning Office by the Members Present and voting.
- 18.4. The Polling Committee after completion of the poll shall scrutinize and count the votes polled by each candidate for a particular post and accordingly submit its report to the Returning Officer who in turn shall declare the results on the principle of majority of votes.
- 18.5. Objection, if any, regarding counting and rejection of votes may be submitted by a contesting candidate in writing to the Returning Officer at the meeting, who after examination of the objections may direct for re-counting of the votes polled or may pass such other order as he may deem fit and proper for disposing of such objection.
- 18.6. When an equality of votes is found to exist between any candidates and the addition of a vote will entitle any of the candidates to be declared elected, the determination of the person to whom such an additional vote shall be deemed to have been given, shall be made by lot to be drawn in the presence of the Returning Officer and in such manner as he may determine.

19. Ballot Papers:

- 19.1. The ballot paper shall have the names of the candidates in alphabetical order, and the voter shall indicate the choice by making (X) against the name in the column provided. The following instructions shall be provided in the Ballot papers, namely:



- a. Each elector has one vote for each vacancy;(For boys two and girls three)
- b. The elector shall vote by placing the mark 'X' opposite the name of the candidate whom he/she prefers.
- c. For ladies representative vacancy, only girls will be permitted to vote.

20. Invalid votes

A Vote shall be invalid and liable to be rejected if –

- 20.1. The ballot paper does not bear the signature of the Election Officer, or
- 20.2. The voter signs his name or writes a word or makes any mark on the ballot paper by which it becomes recognizable as his vote, or
- 20.3. No choice is recorded on the ballot papers, or
- 20.4. The mark 'X' is placed opposite the names of more than one candidate or if the mark is so placed as to render it doubtful to which candidate it is intended to apply.

21. Maintaining Law and Order on the Campus during the Election Process.

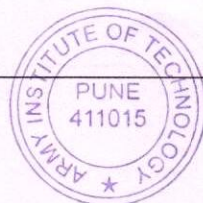
Any instance of acute lawlessness or the commission of a criminal offence shall be reported to the police by the College authorities as soon as possible, but not later than 12 hours after the alleged commission of the offence.

22. Miscellaneous Recommendations

In the event of the office of any major post of president falling vacant within two months of elections, re-elections should be conducted; otherwise the General Secretary may be promoted to the post of President and Ladies representative to the post of Secretary, as the case may be.

23. Preservation of Records:

Upon completion of the counting and after the results have been declared, the Returning Officer shall in his supervision seal the ballot papers and all other documents relating to the election and shall retain the same in his/her custody for a period of six months.



ARMY INSTITUTE OF TECHNOLOGY, PUNE
PRESIDENT / GEN. SECRETARY/ LADIES REPRESENTATIVE

NOMINATION FORM

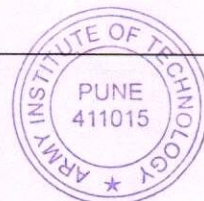
1. **Name of the candidate:**
2. **Year and Branch :**
3. **Post for which the candidate is contesting :**
4. **Name of the proposer :**
5. **Name of the secondary :**

The above information is true and correct as per my knowledge.

Place:

Date:

Signature of the Candidate



ARMY INSTITUTE OF TECHNOLOGY, PUNE

PRESIDENT / GEN. SECRETARY/ LADIES REPRESENTATIVE

BALLOT PAPER

PLACE 'X' IN ONE BOX ONLY

ANY OTHER MARKS WILL RESULT IN PAPER BEING SPOILT AND VOID

Sr. No.	Name of Candidates	PLACE 'X' IN ONE BOX ONLY
1.		
2.		
3.		
4.		
5.		

SEAL OF RETURNING OFFICER/AIT

